

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Board Room (Located in Conejo Valley High School)
1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING
Tuesday, March 20, 2018**

Generated by Hyonchin Im-Turner on Tuesday, March 20, 2018

1. CLOSED SESSION

At 5:00 p.m., President Andersen announced there were no comment cards submitted and the Board then convened to Closed Session.

A. Public Comments

B. Conference with Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), OAH Case 2017120251 and 2017120033

C. Conference with Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), OAH Case 2018010218

D. Consideration of Stipulated Award in accordance with provisions in Government Code Section 54956.95 - insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Stipulated Award request for COEL-004459, COEM-004511

Closed Session ended at 5:40 p.m.

2. OPEN SESSION

A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Andersen called the meeting to order at 6:01 p.m.

Board Members present: President John Andersen, Vice President Sandee Everett, Dr. Betsy Connolly, Pat Phelps and Mike Dunn.

Administration present: Dr. Mark McLaughlin, Superintendent; Robert Iezza, Deputy Superintendent, Human Resources; Dr. Victor Hayek, Assistant Superintendent, Business Services; Luis Lichtl, Assistant Superintendent, Instructional Services; and Hyonchin Im-Turner, Executive Administrative Assistant.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Andersen announced that the following items were discussed in Closed Session:

1B. Conference with Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), OAH Case 2017120251 and 2017120033

1C. Conference with Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), OAH Case 2018010218

1D. Consideration of Stipulated Award in accordance with provisions in Government Code Section 54956.95 - insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Stipulated Award request for COEL-004459, COEM-004511

D. Approval of the Agenda

Mrs. Phelps made the motion to approve the Agenda with the adjustment of pulling items C & D under the Consent Agenda, seconded by Mr. Dunn. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

E. Recognition - Thousand Oaks Police Department

Mr. Lichtl introduced Senior Deputy Marta Bugeran, who then introduced the District's School Resource Officers: Joe Garcia (Newbury Park cluster), Mike Sahlman (Thousand Oaks cluster), and Amber Vorhees.

F. LCAP Update by Instructional Services

Dr. McLaughlin presented on an LCAP update including: an update on 2018-2019 LCAP goals, revisiting goals, the addition of a fourth goal, current organization, restructuring of Instructional Services - Phase I and cost, and additional Student Support Services positions - Phase II and cost. Board members and Dr. McLaughlin engaged in discussion regarding the presented update.

G. Comments - Public

President Andersen announced there were nine comment cards submitted:

1. Rory Smith spoke about her experience with the walkout at WHS.
2. Ritika Iyer spoke about her experience with the walkout at WHS.
3. Quinn Muscatel spoke about her experience with the walkout at WHS.
4. Rachael Brusseau yielded her time to Meri Miller.
5. Meri Miller spoke about her son's experience with the District's Special Education program.
6. Denise Benic yielded her time to Debbie Atlas.
7. Debbie Atlas spoke about her son's experience with the District's Special Education program.
8. Nelson Buss spoke about the economy and the District's deficit.

H. Comments - Board of Education

Mrs. Everett welcomed the Boy Scouts, who were in attendance to work towards a merit badge. She also spoke about attending the recent DAC meeting, then went on to speak about the importance of schools counselors and being proactive for mental health wellness. Dr. Connolly shared that she attended the WHS PTA meeting and thanked them for the invitation to speak. She then went on to speak about attending the TedX Youth Conejo event and the Moorpark College Career Pathways Fair at TOHS. Dr. Connolly went on to explain how the fair was created and the programs showcased that result in certificates and associate degrees. She then raised concern in hearing about the prohibition of voter registration at the school sites. Dr. Connolly thanked the Thrive parents who spoke about their experiences with Special Education within the District and, lastly, spoke about Lynn Kelsie, Teacher of the Month from WHS, attending the recognition and thanked the Chamber of Commerce. Mr. Dunn congratulated a Walnut student recipient of a thousand dollar Carsons scholarship, two TOHS students' perfect scores on AP exams, and a Junior at WHS for being a Youth Governor at the Youth Congress conference in Sacramento. President Andersen recognized the student emcee at Redwood's groundbreaking event. He then thanked the Thrive community and spoke about the changes in District structure.

I. Comments - Superintendent

Dr. McLaughlin had no comments.

3. ACTION ITEMS – GENERAL – HUMAN RESOURCES

No Items.

4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of Replacements of Board Policy and Administrative Regulation 6145.2 - Athletic Competition

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

B. Approval of Deletion of Board Policy and Administrative Regulation 6162.52 - High School Exit Exam

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

C. Approval of Amendments to Board Policy 6170.1 - Transitional Kindergarten

Mrs. Everett made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

5. ACTION ITEMS – GENERAL – BUSINESS SERVICES

A. Approval of Lease Extension with United Cerebral Palsy of Los Angeles

Mr. Dunn made the motion to approve, seconded by Mrs. Everett. President Andersen asked if there was any discussion. Dr. Hayek briefly described the lease extension. Motion carried 5-0.

B. Approval of Replacement of Board Policy 3517 and Amendment of Administrative Regulation 3517 - Facilities Inspection

Mrs. Phelps made the motion to approve, seconded by Mr. Dunn. President Andersen asked if there was any discussion. Dr. Connolly inquired about the notes to which Dr. McLaughlin and Mr. Iezza responded. Dr. Connolly then proposed that the notes be left in during discussion and once approved, remove it for the final update, unless in bold, which would indicate staff's recommendation to leave the note in. Mrs. Everett commented on the notes and when they may apply to a district to which Mr. Iezza responded. Mrs. Phelps commented on some notes being redundant and some being helpful. Dr. Connolly then suggested the Board making a point of approving the notes on future policy updates. Mrs. Everett commented on the strikeouts. Dr. Connolly commented about AR 3517's notes to which Dr. McLaughlin commented on the anticipated discussions of notes during Board meetings. Motion carried 5-0.

C. Approval of Amendment to Board Policy 3100 - Budget

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion. Mrs. Phelps commented on the notes and questioned its removal to which Dr. Hayek suggested adding the note as a part of the policy. Board members agreed to include it as suggested as a minor editing change. Motion carried 5-0.

D. Approval of Contract - National School Safety Center

President Andersen announced there was one comment card submitted:

1. Lee Ann Holland spoke about school safety and asked the Board to include Special Education teachers in drills and protocols.

Mrs. Everett made the motion to approve, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

6. ACTION ITEMS – CONSENT

A. Approval of Minutes

B. Personnel Assignment Orders

C. Stipulated Agreement - Student #4-17/18 SA

D. Stipulated Agreement - Student #5-17/18 SA

E. Overnight Trip Request - LRE Sacramento Trip

F. Overnight Trip Request - LCR Jazz Band

G. Approval of Contract - Wilshire Blvd. Temple Camps

H. Approval of Warrants - February 2018

I. Approval of Transfer of Funds For February 2018

J. Approval of Memorandum of Understanding between Conejo Schools Foundation and Conejo Valley Unified School District for the GetAhead Program

K. Approval of Memorandum of Understanding between Conejo Schools Foundation and Conejo Valley Unified School District for use of space

L. Disposal of Surplus and Obsolete Equipment

M. Approval of Compromise and Release or Stipulated Award

Mrs. Phelps made the motion to approve the Consent Agenda, seconded by Mr. Dunn. President Andersen asked if there was any discussion, which there was none. Motion carried 5-0.

7. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES

A. Approval of Amendments to Administrative Regulation 4144/4244/4344 - Complaints

President Andersen asked if there was any discussion. Dr. Connolly commented on the number of ARs to which Dr. McLaughlin explained that they describe administration, certificated, and classified staff.

B. Approval of Replacement of Board Policy 4119.21 / 4219.21 / 4319.21 – Professional Standards

President Andersen asked if there was any discussion. Mr. Iezza mentioned annual notifications sent to parents and now requires the District Employee Code of Conduct. Mrs. Everett inquired further about the Code of Conduct to which Mr. Iezza responded. She then went on to comment about the notes being removed to which Mr. Iezza explained. Dr. McLaughlin mentioned explained inappropriate conduct, basic definition in this policy. President Andersen spoke about District-designated committees and aligning expectations of staff with expectations of the Board. Dr. Connolly suggested approving as is and bringing it back when connecting to other items.

8. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of Amendments to Board Policy and Administrative Regulation 5141.52 - Suicide Prevention

President Andersen asked if there was any discussion. Dr. Connolly commented on her concern with the word, "postvention," which she located through a search online. She went on to read its definition and suggested replacing the word with other additional language. Mrs. Everett inquired if the District currently provides staff training to which Dr. McLaughlin suggested Dr. Santos approach the podium to answer. Dr. Santos confirmed there is training, what other methods are in place and provided an explanation of the risk assessment process.

B. Approval of Amendments to Board Policy 5144 - Discipline

President Andersen asked if there was any discussion. Dr. Connolly commented on the notes and updates in this policy to which Mr. Lichtl and Mr. Iezza responded. Mrs. Everett commented on a piece of the policy on rationale which included studies. Dr. Connolly suggested incorporating the note's language into the policy. President Andersen commented on staff's commitment to the approach of incorporating language into the policy.

9. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES

No Items.

10. INFORMATION/DISCUSSION ITEMS - GENERAL - BOARD OF EDUCATION

A. Second Read - Review of Board Bylaw 9005 - Governance Standards

President Andersen asked if there was any discussion, which there was none.

B. Second Read - Review of Board Bylaw 9110 - Terms of Office

President Andersen asked if there was any discussion, which there was none.

C. Second Read - Approval of Amendments to Board Bylaw 9121 - President

President Andersen asked if there was any discussion. Mrs. Everett requested clarification on the strikeouts to which Dr. McLaughlin responded.

D. Second Read - Review of Board Bylaw 9122 - Secretary

President Andersen asked if there was any discussion. Dr. Connolly commented on the absence of a bylaw for the Vice President. The Board went on to discuss the need to create a bylaw for the Vice President and that role's responsibilities.

E. First Read - Approval of Amendments to Board Bylaw 9123 - Clerk

President Andersen asked if there was any discussion, which there was none.

F. First Read - Approval of Amendments to Board Bylaw 9124 - Attorney

President Andersen asked if there was any discussion. Mr. Dunn inquired on the requirement to review legal firms and/or attorneys annually to which Dr. McLaughlin explained the current process. Mr. Dunn then spoke about new policy language and past practice regarding the requirement of obtaining authorization from majority of the Board before conferring with legal counsel to which Mrs. Everett clarified. Dr. Connolly verified new language and inquired about a policy on the use of attorneys by District staff to which Dr. McLaughlin suggested adding language.

G. First Read - Approval of Amendments to Board Bylaw 9130 - Board Committees

President Andersen asked if there was any discussion. Dr. Connolly inquired about the Brown Act to which other Board members and Dr. McLaughlin provided the locations it is mentioned in the bylaw.

Mr. Dunn inquired about public comments at Board committee meetings to which President Andersen confirmed public comments are required. Dr. Connolly inquired about specific new language to which President Andersen suggested the addition of various committee definitions. The Board went on to have further discussion on the different types of Board committees.

H. First Read - Approval of Amendments to Board Bylaw 9140 - Board Representatives

President Andersen asked if there was any discussion. Mrs. Phelps inquired about language that was stricken.

President Andersen spoke about organizing Board Protocols and made a few suggestions on how to bring forward to the Board for approval. Dr. Connolly suggested creating a bylaw titled, "Protocols" with a requirement to review annually.

11. ADJOURNMENT

A. Adjournment

President Andersen adjourned the meeting at 8:47 p.m.

The next regularly scheduled Board meeting will be Tuesday, April 3, 2018, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session at the CVUSD Board Room located inside Conejo Valley High School at 1402 E. Janss Road, Thousand Oaks.

Date: March 20, 2018 _____ Clerk

Date: March 20, 2018 _____ Superintendent